



# E-Waste Management Policy

## IILM UNIVERSITY

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		Issued for Implementation
Rev.	Date	Description
IILM UNIVERSITY GREATER NOIDA		E-Waste Management Policy

## INTRODUCTION

IILM University, Greater Noida, recognizes the need for sustainable and holistic e-waste management to reduce its environmental footprint and promote a safe and healthy environment for its faculty, staff, students, and visitors. This policy aligns with national environmental regulations and promotes best practices in waste management, including minimization, recycling, and responsible disposal of electronic waste.

The purpose of this policy is to implement measures for the environmentally sound management of e-waste while fostering awareness and responsibility among all stakeholders of the university.

## POLICY STATEMENT

IILM University adopts a waste management approach rooted in the principles of **Reduce, Reuse, Recycle**, and **Recover** to manage e-waste responsibly. All university members, including teaching and non-teaching staff, students, and visitors, are required to adhere to this policy to achieve its objectives.

## POLICY OBJECTIVES

- Minimization of e-waste generation through efficient use of resources and procurement of durable electronic equipment.
- Awareness creation among stakeholders regarding the hazards and management of e-waste.
- Environmentally sound recycling and disposal of electronic waste.
- Compliance with legal requirements and government regulations concerning e-waste management.
- Development of technical and operational capacity to handle, store, and dispose of e-waste sustainably.
- Encouragement of reuse and repair practices to extend the lifespan of electronic equipment.

## Scope

This policy applies to all electronic and electrical equipment owned, leased, or operated by IILM University, including but not limited to computers, mobile devices, laboratory equipment, and appliances.

## Roles and Responsibilities

- **E-Waste Management Committee:** A committee responsible for overseeing the implementation of this policy, comprising representatives from various departments.
- **Departments and Units:** Ensure compliance within their areas, maintain records of electronic equipment, and coordinate with the E-Waste Management Committee.
- **Faculty, Staff, and Students:** Adhere to guidelines for the use, storage, and disposal of electronic devices.

## ACTION PLAN

### Identification and Collection:

- Regularly identify and categorize e-waste generated across departments.
- Collect e-waste quarterly and ensure proper storage in designated areas.
- Maintain records of e-waste, including generation, storage, transfer, and disposal.

### Disposal and Recycling:

- Partner with authorized government-approved e-waste recyclers.
- Explore reuse opportunities for obsolete but functional equipment.
- Treat hazardous e-waste within approved timeframes and dispose of it in compliance with state pollution control guidelines.

**Awareness and Training:**

- Organize regular workshops and training sessions for students, faculty, and staff on e-waste management.
- Collaborate with manufacturers, retailers, and recyclers to raise awareness about e-waste hazards and solutions.

**Capacity Building:**

- Develop training modules on e-waste management, covering technical maintenance, dismantling, and sustainable practices.
- Create business models that encourage recycling and provide social benefits such as job creation and skills development.

**Research and Innovation:**

- Promote research to develop cost-effective and environmentally friendly e-waste management technologies.
- Facilitate adaptation of best practices and technologies in e-waste recycling.

**Monitoring and Reporting**

- **Audit and Review:** Conduct annual audits of e-waste management practices and report findings to the university administration.
- **Continuous Improvement:** Regularly update the e-waste management policy based on audit results, technological advancements, and regulatory changes.

**Compliance and Enforcement**

Non-compliance with this policy may result in disciplinary action in accordance with university regulations. The E-Waste Management Committee is authorized to enforce compliance and address violations.

**Policy Review**

This policy will be reviewed biennially to ensure its effectiveness and alignment with current best practices and legal requirements.

