



SCHEME OF SYLLABUS

BBA.LLB (H)

AS PER CREDIT SHEET 2025-26

10TH SEMESTER

SUBJECTS	CODE
Dissertation	SLL-BBALLB-1001
Internship and Court Diary	SLL-BBALLB-1002

Subject Name	Dissertation
Subject Code	SLL-BBALLB-1001
Credit	10

Guidelines:

- a) Dissertation to be hard bound.
- b) Two copies to be submitted to the Institute.
- c) Dissertation to be submitted as per the following sequence:
 - i) Cover page
 - ii) Declaration (from Student) regarding Originality of
 - iii) Certificate (by guide /Supervisor)
 - iv) Acknowledgement
 - v) Table of contents
 - vi) Table of cases (with pagination)
 - vii) List of abbreviations
 - viii) List of tables/figures
 - ix) Chapters
 - x) Bibliography
 - xi) The citation style shall be followed as per ILI footnoting style.
- d) The Dissertation shall consist of 80-100 pages divided into minimum of 5 (five) chapters inclusive of Introduction and Conclusion. The chapters must be at least 15 pages barring the last chapter.
- e) Synopsis shall include:
 - i) Topic of dissertation
 - ii) Introduction including Statement of Problem
 - iii) Literature Review
 - iv) Objectives of Research
 - v) Research Question/ Hypothesis
 - vi) Research Methodology
 - vii) Chapterization with brief detail
 - viii) Bibliography
- f) Chapter 1 - Introduction shall consist of following sub-heads:
 - i) Introductory paragraph
 - ii) Statement of Problem
 - iii) Objectives of Research
 - iv) Hypothesis
 - v) Research Question
 - vi) Research Methodology
 - vii) Survey of Literature

- g) Plagiarism check is essential with reference to (Promotion and Academic Integrity & Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018. The student shall submit Plagiarism Check Certificate and the permitted limit for similarity index is between 20% - 30%.

h) **SUPERVISION OF DISSERTATION**

- i. There shall be a mandatory meeting of the students once a week with their respective supervisors. The student is required to sign the dissertation progress tracker which shall be a part of document to be placed before the evaluation board.
- ii. The submission of the work shall be on periodic basis and shall be duly documented.
- iii. The student shall submit the preliminary draft of the dissertation in soft copy to their respective supervisors in the mid of month of _____.
- iv. The final draft shall be submitted in hard copy.

i) **Deadlines**

- Submission of Topics: _____
- Assignment / Approval of Topics: _____
- Submission of Synopsis: _____
- Submission of 1st draft: _____
- Submission of Final draft: _____

Note: The final submission date is tentative and subject to University Schedule

j) **FORMATTING RULES**

- i. Each chapter should have a title, which should be in the center and placed two inches from the top, in uppercase.
- ii. All pages must be numbered, with the preliminary pages marked in roman numbers, and the main chapters, annexures, and references / bibliography must be numbered, beginning from page number 1. All numbers should be placed in the bottom, center aligned.
- iii. Margin from the left should be 1.5 inches, with top, bottom and right hand margin at 1 inch.
- iv. Font Size:
 - Level 1 heading: Times New Roman, Font Size 14, Numbered, Centred & Bold
 - Level 2 heading: Times New Roman, Font Size 12, Left aligned & Bold
 - Level 3 heading: Times New Roman, Font Size 12, Left aligned & Italicized
 - Font size to be used for the text shall be in Times New Roman, Font Size 12 with the line spacing of 1.5 inch and Justified alignment
 - Font size for footnote shall be in Times New Roman, Font Size 10 with the line spacing of 1 inch.

k) CITATION STYLE

ILI RULES OF FOOTNOTING

The Institute has formulated a set pattern of footnoting, which is followed in *The Journal of Indian Law Institute*, *Annual Survey of Indian Law* and various other publications of the Institute. Contributors of articles, notes and comments and essays are required to follow this pattern.

Part I

MODE OF CITATION FOR BOOKS

A. FOR AN AUTHORED BOOK

(i) By a single author:

Name of the author, *Title of the book* p.no. (if referring to specific page or pages) (Publisher, Place of publication, edition/year of publication).

E.g. M.P.Jain, *Indian Constitutional Law* 98 (Kamal Law House, Calcutta, 5thedn., 1998).

(ii) By two authors:

Name of the authors, *Title of the book* p.no. (if referring to specific page or pages) (Publisher, Place of publication, edition/year of publication).

E.g. M.P. Jain and S.N. Jain, *Principles of Administrative Law* 38 (Wadhwa, Nagpur, 2001)

(iii) By multiple authors (more than two):

Name of the first two authors, *et.al.*, *Title of the book* p.no. (if referring to specific page or pages) (Publisher, Place of publication, edition/year of publication).

E.g. Jerry L. Mashaw, Richard A. Merrill, *et.al.*, *The American Public Law System – Cases and Materials* 50 (West Group, St. Paul, MN, 1992).

B. FOR EDITED BOOKS

(i) By a single editor:

Name of the editor (ed.), *Title of the book* p.no. (if referring to specific page or pages) (Publisher, Place of publication, edn/year).

E.g. Nilendra Kumar (ed.), *Nana Palkhivala: A Tribute* (Universal Publishers, Delhi, 2004).

(ii) By two editors:

Name of the editors (eds.), *Title of the book* p.no. (if referring to specific page or pages) (Publisher, Place of publication, edn/year).

E.g. S.K. Verma and Raman Mittal (eds.), *Intellectual Property Rights: A Global Vision* 38-42 (ILI, Delhi, 2004).

(iii) By more than two editors:

Name of the editors, the first two only, *et.al.* (eds.), *Title of the book* p.no. (if referring to specific page or pages) (Publisher, Place of publication, edn/year).

E.g. Chatrapati Singh, P.K. Coudhary, *et.al.* (eds.), *Towards Energy Conservation Law* 78 (ILI, Delhi, 1989).

(iv) By, or an auspices of, an organization/institution:

Indian Law Institute, *Index to Indian Legal Periodicals* (ILI, Delhi, 2002)

Part II

MODE OF CITATION FOR ARTICLES/ESSAYS

(i) Citation of a paper published in a journal/periodical:

Name of author of the article, title of the essay within inverted commas, volume number of journal, *Name of the journal in abbreviation* & page number (year).

E.g. K. Madhusudhana Rao, "Authority to Recommend President's Rule under Article 356 of the Constitution" 46 *JILI* 125 (2004).

(ii) Citation of a paper published in a case reporter:

P.K. Thakur, "Permissibility of Probation in Offences Punishable with Minimum Imprisonment" 2 *SCJ* 26-38 (2002).

(iii) Citation of an essay published in a book edited:

Name of author of the essay, title of the essay within inverted commas, in Name of the editor(s), *title of the edited book* page number (publisher, edition/year).

eg. R.K. Nayak, "Evolving Global Drugs Law for the 21st Century" in D.C. Jayasuriya, R.K. Nayak *et.al.* (eds.), *Global Drugs Law* 70 (1997).

(iv) Citation of an essay published as a part of a Survey of Law (e.g. Annual Survey of Indian Law – [an annual publication of the Indian Law Institute, New Delhi]):

Name of author of the essay, title of the essay within inverted commas, volume number *name of the survey*, page number (year).

E.g.: P.S. Jaswal, "Constitutional Law-I" XXXVIII *ASIL* 115-150 (2002).

(v) Citation of a write-up published in a news paper/periodical:

Name of the writer, Title of the write-up within inverted commas, Name of the newspaper, date.

Robert I. Friedman, "India's Shame: Sexual Slavery and Political Corruption are Leading to an AIDS Catastrophe" *The Nation*, Apr. 8, 1996.

(vi) Citation of an editorial from a newspaper:

Editorial, Title of the Editorial within inverted commas *Name of the newspaper*, date.

Editorial, “Short-circuited” *The Times of India*, Aug. 2, 2004.

(vii) Citing a reference from Encyclopedia:

Edwin R.A. Seligman (ed.), XV *Encyclopedia of the Social Sciences*
(The Macmillan Co., NY, 1957).

Part III

WEBSITES

If the website gives information as to when it was last modified, the must be cited, if not one must cite the date of visiting the website.

(i) Information Technology Act 2000, India, *available at:*
<http://www.mit.gov.in/it-bill.asp> (Last Modified July 29, 2003).

Part IV

UNPUBLISHED WORKS

i. Unpublished Research Work (E. g., Dissertation/Thesis):

Name of the Researcher, *Title of the dissertation/thesis* (Year) (Unpublished Ph.D. thesis, Name of the University/organization).

Raman Mittal, xyz (2004) (Unpublished Ph.D. dissertation, Punjab University).

ii. Interviews:

Interview with M. Veerappa Moily, Law Minister, *The Hindu*, July 25, 2004.

iii. Forthcoming publication of a book:

G. Gann Xu, *Information for Corporate IP Management* (In Press, 2004).

iv. Forthcoming publication of an article:

Shabistan Aquil, “Classification of Human Rights”, in S.K. Verma, Shabistan Aquil, *et. al.* (eds.), *Human Rights: Cases and Material* (In Press, 2004).

Part V

MODE OF CITATION OF CASE LAW

(a) All India Reporter (AIR)

(i) If the case name and citation together are to be written in the text of the article itself [Note: This format is not allowed in JILI]:

Kesavananda Bharati v. State of Kerala (AIR 1962 SC 933).

- (ii) If the name and citation are to be written in the footnote itself:

Semester: 10th

Subject	Internship and Court Diary
Code	SLL-BBALLB-1002
Credit	10

The internship for 10th Semester BALLB (H) students is a mandatory requirement for the completion of the degree. The following guidelines must be adhered to in order to successfully complete the internship and submit the necessary documentation.

1. Internship Duration and Placement

- The internship shall last for a period of **three months** (approximately 12 weeks).
- The internship can be carried out in any of the following settings:
 - Law firms
 - Legal departments of corporations
 - Courts (under advocates or judges)
 - NGOs working on legal matters
 - Government legal departments or ministries
 - Any other institution approved by the college as relevant for legal practice.
- Students must **complete** the entire three-month period unless due to genuine circumstances, with approval from the concerned authority, a change in internship location is required.

2. Work Responsibilities

During the internship, students are expected to gain practical knowledge and experience in the field of law. The work assigned during the internship should encompass a variety of activities, including but not limited to:

- **Research Work:** Legal research, case law analysis, preparation of drafts, and review of legal documents.
- **Case Studies:** Analyzing live or past cases, preparing summaries, and assisting in preparing case briefs.
- **Court Appearances:** Observing hearings, assisting in preparing court documents, and attending trials (if permitted).
- **Documentation:** Drafting legal opinions, contracts, petitions, or any other necessary legal documents under supervision.
- **Client Interaction:** Observing meetings with clients, assisting in preparing case files, and other client-related duties.
- **Administrative Duties:** Organizing case files, maintaining records, and other necessary office duties under the guidance of the mentor.

3. Internship Diary

- Students must **maintain a detailed diary** throughout the internship period. The diary should record the tasks and activities performed on a **daily basis**.
- Each day's entry should include:
 - **Date:** The date of the specific entry.
 - **Work Description:** A brief summary of the tasks completed.
 - **Research:** Any legal research conducted or case study worked on.
 - **Court Appearance:** If attended, mention the case number, type of case, and observations.
 - **Learning Outcome:** Reflection on what was learned from the task or observation of the day.
- The diary should be organized and clear, as it will be reviewed by faculty to evaluate the quality of work and the internship experience.

4. Submission of Internship Certificate

- Upon completion of the internship, students are required to obtain a **certificate** from the authority under whom the internship was carried out.
- The certificate must:
 - Be **officially signed** by the supervising authority (e.g., senior advocate, judge, legal head, etc.).
 - State the **duration of the internship** (start and end dates).
 - Confirm the **student's active participation** and outline the work and tasks undertaken during the internship.
- The internship certificate must be submitted to the college **within one week** of the internship's completion.

5. Submission of Internship Report

- Students are required to submit a comprehensive **internship report** at the end of the three-month period. The report must:
 - Be **typed and well-structured**.
 - Include a **summary of the work** carried out, key legal concepts learned, and skills developed.
 - Contain a **reflection** on the overall experience and how it contributed to professional growth.
 - Be accompanied by a **copy of the internship certificate** and the **internship diary**.

6. Evaluation Criteria

- The internship will be evaluated based on:

- **Completion of the three-month duration.**
- **Active participation** and quality of work performed.
- **Daily entries** in the internship diary.
- **Submission of a valid certificate** from the supervising authority.
- **Quality and comprehensiveness** of the internship report.

7. Important Notes

- Students should **not** approach the college for internship placements; they are responsible for securing their own placements in consultation with faculty members.
- Students should ensure **professional conduct** throughout the internship period. Any violation of ethical or professional standards may lead to disqualification.
- **Early communication** with the concerned faculty in case of any issues during the internship is encouraged.

8. Deadline

- All documents, including the internship report, diary, and certificate, must be submitted by the **last date** specified by the faculty, usually at the end of the semester.

By adhering to the above guidelines, students will be able to successfully complete their mandatory internship and fulfill the requirements for the completion of the BALLB (H) degree.