



IILMU/RO/2025/586

CIRCULAR

IMPLEMENTATION OF ADMINISTRATIVE CHARGES

Deans/HOD/COE/Administration/Students of IILM University, Greater Noida are hereby informed that administrative charges passed in meeting held by Management of university on 03 July 2025. This will be effective for all students in the university with immediate effect. This is for kind information and necessary action.

Administrative Charges	IILM University, Greater Noida
Migration Certificate Charges	2,000/-
Re-Issuance of Marksheet (Per copy)	1,000/-
Course Change/Program Transfer/Elective Change Fee	5,000/-
Convocation/Certificate Charges	2,000/-
Transcript Charges (Per set)	1,000/-
Late Fee (Per instance/day)	100/-
ID Card Replacement	200/-
Revaluation of Exams (Per subject)	1,000/-
Back Paper examination Fee (Per Course)	1,000/-
Debar Reexamination Fee	2,000/-
Damage to Property (actuals/min charge)	Min. 5,000 or Actuals
Library Late fine after due date	10/day
Library Fine (If book is lost)	3 times the MRP
Bonafide Certificate	100/-
Transfer Certificate	1000/-
Alumni Fees (Mandatory for Passing out Student)	1000/-
Withdrawal of Admission	As per UGC

Note:

- All charges must be paid through the University's designated payment portal or at the Accounts Office through Q-Fix.
- No cash transactions shall be entertained.
- Receipts must be retained for future reference.
- In case of any query or clarification, you may contact the Registrar Office during working hours.

Wg Cdr Pulkit Kumar Sharma
Registrar

